PARMENTER REALTY PARTNERS®

1455 Lincoln Parkway
Conference and Training Room Application

The following information will be needed in order to reserve the buildings conference and training room.

Email Form To: tgreen@parmco.com

Wifi Username: 1455Conference

Password: 14551455

Date of Request: _____ Contact Name: _____

Contact Name & Suite#:_____

Contact Phone #:_____ Contact Email Address: _____

Room Reservation Date & Time: _____

Number of Visitors: _____ (Visitor parking is only for 2 hours.)

Catered Event? Y / N If Yes, Name of Vendor: _____

Please circle which rooms you require:

- 1st Floor Training room (Seats 45 people)
- 1st Floor Conference room (Seats 8 people)

The Management Company would like to thank you in advance for returning the conference room furniture back to its original setting after each use (All chairs neatly pushed back into place) and for complying with the building recycling program.

***Please do not tape or attach anything to the walls or door in the conference room.**